



IMPACT

Head of Digital Pedagogies

Reference: 0189-23

Grade: 10

Salary: £53,353 to £61,823, per annum, depending on experience

Contract Type: Permanent

Basis: Full Time

Job description

Job Purpose:

As a senior member of the Education team, you will have responsibility for shaping, implementing and evaluating Aston's approaches to digital pedagogies as defined through the University's Education Strategy 2021-2025 and the evolving Aston 2030 Strategy. You will be responsible for building staff capabilities in the application, adoption and evaluation of digital pedagogies to enhance and innovate institutional learning, teaching and assessment practices, ensuring the approaches adopted meet the needs of programmes and their learners. Your ability to source and share examples of best practice from across the sector will be an important element of this role, together with the ability to integrate pedagogies with digital technologies. Whilst the post reports to the Associate Pro Vice-Chancellor Education (APVCE), you will be required to work closely with the Technology-Enhanced Learning Manager and their team, driving enhancement and innovation in digital pedagogies through partnership working with academic staff, relevant Professional Services teams and Aston Students' Union.

Main duties and responsibilities

- Lead the design, development, implementation and evaluation of Aston's approaches to digital pedagogies as defined through the University's Education Strategy 2021-2025 and the evolving Aston 2030 Strategy.
- Build staff capabilities in the application, adoption and evaluation of digital pedagogies to enhance and innovate institutional learning, teaching and assessment practices, ensuring the approaches adopted meet the needs of programmes and their learners.
- Working in partnership with the Technology-Enhanced Learning Manager, take responsibility for the design, co-ordination and delivery of high-quality staff development and CPD in digital pedagogies, co-developing institutional initiatives such as the digital insights and capabilities surveying.
- Lead and contribute to task-and-finish groups as appropriate where expert knowledge of digital pedagogies is required.
- Promote and champion the adoption of digital pedagogies in learning and teaching in Higher Education, sharing and celebrating good practice, and monitoring and reporting on their impact where appropriate.
- Produce effective learning resources in aspects of digital pedagogies, which can be used by academic staff to enhance and innovate their practice.
- Work collegially and effectively with other colleagues within the Education team, the Aston Students' Union and academic and Professional Services colleagues across the organisation.
- Keep abreast of the best adoption of digital pedagogies in the sector and engage in continuing professional development and scholarly activity in the field of learning and teaching.
- Contribute to the development of Education team's external profile within the organisation and externally, leading and/or contributing to pedagogical research where appropriate, and in agreement with, the Associate Pro Vice-Chancellor Education and the Pro Vice-Chancellor Education.

- Draft and contribute to written reports and proposals on various aspects of learning and teaching (and, where relevant evaluate their impact) as required by the Pro Vice-Chancellor Education and/or Associate Pro-Vice Chancellor Education.
- Undertake other duties, commensurate with the post, as may be required by the Pro Vice-Chancellor Education and/or Associate Pro Vice-Chancellor Education.

Additional responsibilities

- Engage in continuous personal and professional development in line with the demands of the role, including undertaking relevant training and development activities to develop themselves and support the development of others.
- Ensure and promote the personal health, safety and wellbeing of staff and students.
- Carry out duties in a way which promotes fairness in all matters and which engenders trust.
- Promote equality of opportunity and support diversity and inclusion as well as working to support the University's environmental sustainability agenda and practices.

Person specification

	Essential	Method of assessment
Education and qualifications	<ul style="list-style-type: none"> • Good Honours degree • Postgraduate teaching qualification in HE or equivalent • Relevant Higher Degree • Senior Fellowship of Advance HE 	Application form
Experience	<ul style="list-style-type: none"> • A successful track record of successfully developing and implementing a range of digital pedagogies that have enhanced and innovated student learning in a higher education setting. • Experience of evaluating the effectiveness and impact of digital learning, teaching and assessment methodologies in a higher education setting. • Impactful leadership and management relating to digital pedagogies in a higher education setting. • Experience of designing and delivering high-quality, innovative Continuing Professional Development provision and learning resources in digital pedagogies in Higher Education, including UKPSF-compliant provision. • A clear understanding of the implications of digital pedagogies in relation to quality assurance. • Experience of working through influence across different staff groups and departments in Higher Education institutions. • A high level of insight and awareness of current and future digital tools, technologies and pedagogies relevant for higher education. 	Application form and interview

	Essential	Method of assessment
Aptitude and skills	<ul style="list-style-type: none"> • Excellent written and communication skills. • Ability to communicate practical and theoretical ideas effectively in clear, concise and understandable ways, particularly when discussing digital tools, technologies and systems to non-technical audiences. • Ability to plan and prioritise tasks effectively and to work well under pressure. • Able to meet deadlines. • Excellent teamworking abilities, including approachability, patience and reliability • Strong negotiation and persuasion skills, with the ability to influence outside of line management. • Effective and efficient chairing of meetings, committees and exam boards. • Adept in deploying core digital skills including in the use of virtual learning environments such as Blackboard. • Commitment to continued professional development including scholarly activity. 	Application form and interview

	Desirable	Method of assessment
Education and qualifications	<ul style="list-style-type: none"> • Doctorate level qualification • National Teaching Fellowship or similar award for learning and teaching 	Application form
Experience	<ul style="list-style-type: none"> • Experience of supporting international staff in engaging with digital pedagogies. • Understanding of diverse forms of educational provision in Higher Education (e.g. work-based learning, 	Application form and interview

	Desirable	Method of assessment
	degree apprenticeships, part-time and distance learning) and the implications of this diversity for learning and teaching.	

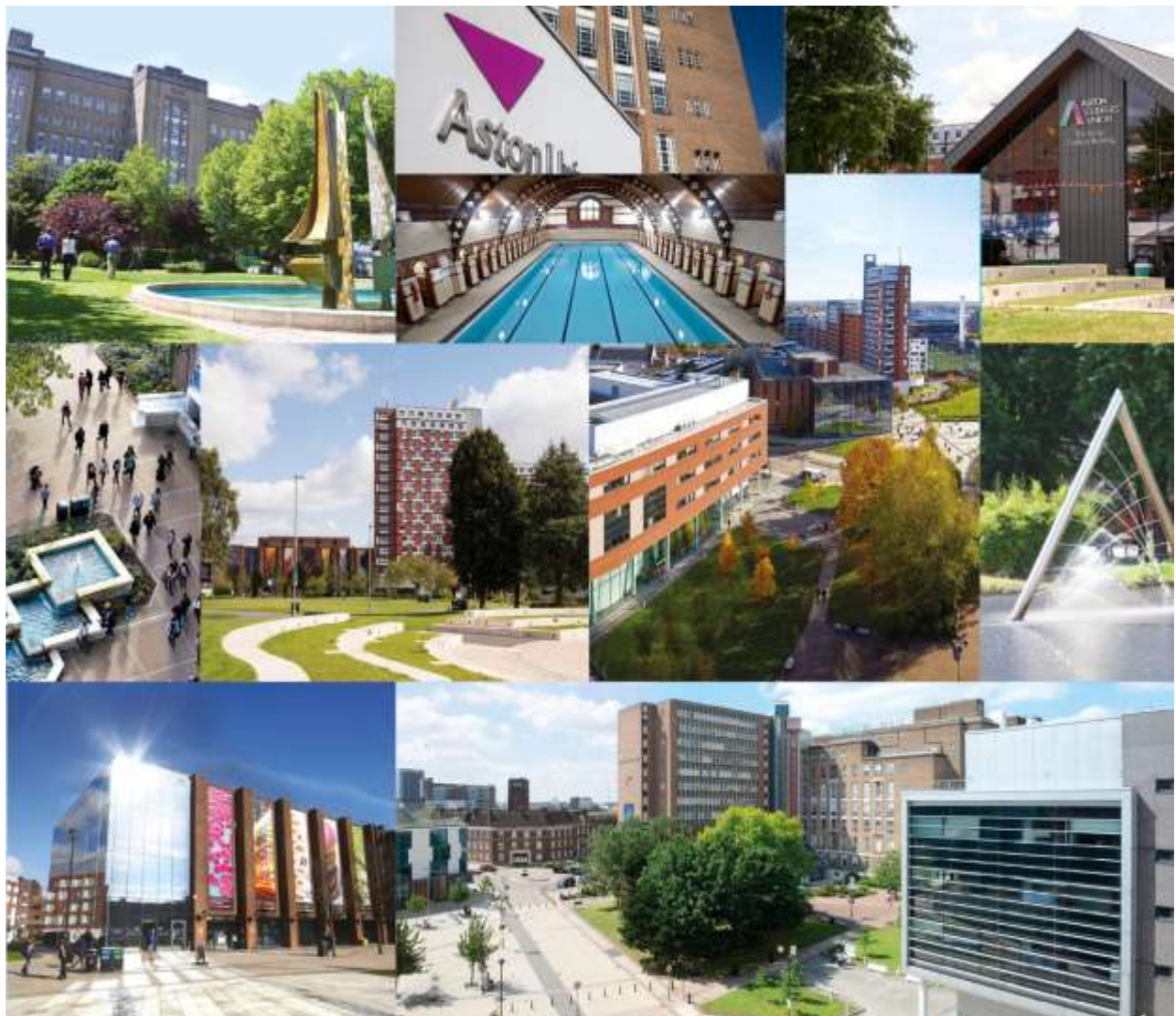
How to apply

You can apply for this role online via our website <https://www2.aston.ac.uk/staff-public/hr/jobs>.

Applications should be submitted by 23.59 on the advertised closing date.
All applicants must complete an application form, along with your CV.

Any CV sent direct to the Recruitment Team and Recruiting Manager will not be accepted.

If you require a manual application form then please contact the Recruitment Team via jobs@aston.ac.uk.



Contact information

Enquiries about the vacancy:

Name: Ruth Ayres

Job Title: Pro Vice-Chancellor Education

Email: r.ayres@aston.ac.uk

Enquiries about the application process, shortlisting or interviews:

Recruitment Team via jobs@aston.ac.uk or 0121 204 4500.

Additional information

Visit our website <https://www2.aston.ac.uk/staff-public/hr> for full details of our salary scales and benefits Aston University staff enjoy

Salary scales: <https://www2.aston.ac.uk/staff-public/hr/payroll-and-pensions/salary-scales/index>

Benefits: <https://www2.aston.ac.uk/staff-public/hr/Benefits-and-Rewards/index>

Working in Birmingham: <https://www2.aston.ac.uk/birmingham>

Employment of Ex-Offenders: Under the Rehabilitation of Offenders Act 1974, a person with a criminal record is not required to disclose any spent convictions unless the positions they applying for is listed an exception under the act.

Eligibility to work in the UK:

Post-Brexit transition period / EU Settlement Scheme

The post-Brexit transition period ended on 31 December 2020. If you are an EU/EEA citizen and you were a resident in the UK before 31 December 2020, you and your family members (including non-EU citizens need to apply to the EU Settlement Scheme to continue to live, work and study in the UK beyond 30 June 2021. The deadline for applying to the EU settlement scheme is 30 June 2021. You can apply via the Government webpage <https://www.gov.uk/settled-status-eu-citizens-families>
Irish Nationals do not need to apply for settlement as they retain the right to work in the UK.

New immigration system for EU/EEA and Swiss Nationals who were not resident in the UK before 31 December 2020

A new immigration system has been introduced for people arriving in the UK from EEA countries with effect from 1 January 2021. In addition to those who have always required a visa, EU citizens moving to the UK to work will need to get a visa in advance. You can find more information on the following website. Candidates should check their eligibility to enter or remain in the UK in advance of making any job application via the UKVI website <https://www.gov.uk/browse/visas-immigration/work-visas>. Before applying you should ensure that you meet the requirements, including meeting the English Language requirements. If you do not meet the eligibility criteria, any application for a work visa would be unsuccessful.

If you require a visa to work in the UK the most common types of visa are:

Skilled Worker Visa

<https://www.gov.uk/skilled-worker-visa>

Global Talent Visa

If you are a leader or potential leader in one of the following fields you may be eligible to apply for a Global Talent Visa:

- Academia or Research
- Arts and Culture
- Digital Technology

Please click the following link for further information and to check your eligibility for this visa.

<https://www.gov.uk/global-talent>

Equal Opportunities: Aston University promotes equality and diversity in all aspects of its work. We aim to ensure, through our admissions policies for students, and our staff recruitment and selection processes that we encourage applications from all groups represented in the wider community at a local, national and international level.

The University will endeavour not to discriminate unfairly or illegally, directly or indirectly, against student or potential students, staff or potential staff. This commitment applies to all functions of the University and to any stage of an individual's career.

An Equal Opportunities Monitoring Form is included within the application form. Data you provide on the Equal Opportunities Monitoring Form will be included in a general database, for statistical monitoring purposes, enabling the University to monitor the effectiveness of its Policy, Codes of Practice and Guidelines on Equal Opportunities in Employment. Individuals will not be identified by name.

Data Protection: Your personal data will be processed in compliance with the Data Protection Act 2018 and the General Data Protection Regulation ((EU) 2016/679) ("GDPR"). The University's Data Protection Policy and Privacy Notices, including the Job Applicant Privacy Notice can be found at <https://www2.aston.ac.uk/data-protection>. Your application will only be used to inform the selection process, unless you are successful, in which case it will form the basis of your personal record with the University which will be stored in manual and/or electronic files. Information in statistical form on present and former employees is given to appropriate outside bodies.

Full details of our terms and conditions of service and associated policies and procedures are available online at <https://www2.aston.ac.uk/staff-public/hr/policies>

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gets real.**